

Clifton upon Teme Parish Council

Tel: 07572 926383 E-mail: cliftonupontemepc@gmail.com

Dear Councillor

29th September 2018

Notice is hereby given that an Ordinary Meeting of Clifton upon Teme Parish Council will be held on Thursday 4th October 2018 at 19:40 hours in the Rowberry Room, Clifton upon Teme Village Hall when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the meeting.

Yours faithfully

Jeanette Hill

Clerk and Responsible Financial Officer

Democratic Period: A period of up to ten minutes (with a maximum time period of two minutes per person) will be allowed before the commencement of the Parish Council Meeting proper to allow members of the public to address the Parish Council with regard to matters on this agenda or to raise issues for future consideration at the discretion of the Council. This period may be reduced if no members of the Public are present or wish to speak; members of the Public may not take part in the Parish Council Meeting itself.

AGENDA

1 To Consider any Apologies for Absence

2 Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests for the granting of a dispensation to be made to the Clerk.

4 Minutes of Previous Meetings of the Council

To consider adoption of the Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 6th September 2018.

5 Progress Reports/Updates on Matters Previously Considered, relating to outstanding items not mentioned elsewhere on the agenda

6 To receive the report of the County Cllr Ken Pollock - For Information

7 To receive the report of the District Cllr Caroline Palethorpe - For Information

8 Planning

- a) To consider planning applications referred by Malvern Hills District Council for comment
- b) To consider under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting

c) Details of Decision Notices received

Application: 18/01019/HP

Location: Gatley, Old Road, Clifton upon Teme, WR6 6DR

Proposal: Rear two storey extension, and external changes to windows

Applicant: Timothy Clark

MHDC approved the application on 11th September 2018

Application: 18/00848/FUL

Location: Holiday Cottages At, Pitlands Farm, Clifton upon Teme. WR6 6DX

Proposal: Change of use of agricultural building to tea rooms, replacement of agricultural building with multi-purpose room for the use by holiday-let guests and formation of car parking area

Applicant: Ian Mann

MHDC approved the application on 25th September 2018

- d) Details of other “Planning” related Matters received by the Council prior to the commencement of the meeting
 - i. Request from MHDC for one new street name for the development of 20 properties on Land at The Village, Clifton upon Teme. The developer favours The View but, subject to compliance with MHDC protocols re street naming, the choice of name rests with the Parish Council
 - ii. To note receipt of a briefing from MHDC re “Permission in Principle” which is an alternative way of gaining planning permission for housing-led development. It can apply to mixed use schemes as long as housing occupies the majority of the site / development (circulated by email prior to the meeting papers)
 - iii. South Worcestershire Development Plan Review – Briefing for Parish and Town Councils on Tuesday 6th November 2018, Council Chamber, County Hall (circulated by email prior to the meeting papers).
- e) Consideration of a draft consultation document in relation to S106 (RH).

9 Highways and Byways

To receive reports of highways (roads & pavements) & byways (bridleways and footpaths) matters from Members, Parish Paths Warden, and the Clerk, and to decide on appropriate action by the Council relative thereto:

- a) Lengthsman
- b) Public Rights of Way:
Diversion of a length of footpath CT-608 (part), in the parish of Clifton upon Teme commencing at O.S. grid reference SO 7135 6187. The path then proceeds, with a width of 2 metres, in a generally southerly direction, across an open field, for a distance of approximately 85 metres to a gate in the hedgerow at O.S. grid reference SO 7135 6179. The path then continues for a distance of approximately 20 metres in a generally south south-easterly direction, to its junction with footpath CT-595 at O.S. grid reference SO 7136 6177.
- c) Temporary Road Closure:
Old Road, Clifton upon Teme (Temporary Closure) Order 2018 Proposed Order: to close that part of Old Road, Clifton upon Teme from its junction with B4204 The Village to Ham Bridge on to its junction with B4204 Church Road in order to facilitate repairs and drainage pipe replacement works by WCC.
- d) Notification of order served by WCC to the landowner to carry out remediation works at Woodmanton Corner.
- e) New Highways and Byways Issues.

10 Finance

- a) Bank Reconciliation
- b) Receipts: To receive reports of income received since the last meeting
- c) Payments: To receive reports of payments made and to consider payments to be made in respect of outstanding invoices and requests for payment
- d) Members noted receipt of Conclusion of Audit report for municipal year 2017/18.

11 Property related matters

- a) To resolve urgent matters related to property for which the Council is responsible which might arise between publication of this agenda and the commencement of the meeting
- b) To receive an update in relation to water damage to the Sports Pavilion.

12 Reports by Councillors

To receive the reports of Councillors representing the Council on outside bodies and attending conferences/training courses, to ask relevant questions, and to decide on appropriate action.

13 Correspondence for consideration and information

- i) To consider correspondence received between publication of this agenda and the commencement of the meeting
- ii) To note invitation to attend WCC Autumn Parish Conference on Tuesday 9th October 2018 at 5pm at County Hall.

14 Items for inclusion on a future agenda

To report and request items for inclusion on future agenda; to have regard to items raised in public session

15 Date of Next Meeting

The next Ordinary Meeting of Clifton upon Teme Parish Council will be held on Thursday 1st November 2018 at Clifton upon Teme Village Hall

Members of the public and press are cordially invited to be present at the above meeting

In view of the confidential nature of the business about to be transacted, the public and press will be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. The reason being: matters linked to Parish Council assets.