

# Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 4<sup>th</sup> January 2018

*Democratic Period: no new matters*

## **464 Attendance**

Present: M Newman (Chairman); W Bradley; R Henry; H Winer; B Yarnold  
Apologies: N Parkinson; District Councillor C Palethorpe  
In Attendance: County Councillor K Pollock; J Hill (Clerk)

## **465 Declarations of Interest**

Disclosable Pecuniary Interests in items on the agenda: none.

**466** There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

## **467 Minutes of Previous Meetings of the Council**

Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 7<sup>th</sup> December 2017 were approved (BY/HW) and signed by the Chairman as a correct record.

## **468 Co-option of New Member**

The vacancy on the Parish Council was advertised on the noticeboard: the Clerk informed Members that no applications for the Parish Council to consider had been received.

**469 Progress Reports/Updates on Matters Previously Considered, relating to outstanding items not mentioned elsewhere on the agenda:** none

## **470 To receive the report of Worcestershire County Councillor (WCC) Ken Pollock - For Information**

CCllr Pollock updated Members that re-laying the tarmac along the main street was in WCC works schedule; WCC had scheduled siding out the road between the church and the post box to make the pavement wider.

## **471 To receive the report of Malvern Hills District Councillor (MHDC) Caroline Palethorpe – For Information**

DCllr Palethorpe had apologised for her absence from the meeting due to illness.

## **472 Planning**

- a) To consider planning applications referred by Malvern Hills District Council for comment prior to publication of the agenda: none
- b) To consider under the Scheme of Delegation any Planning Applications received between publication of the agenda and the Meeting: none
- c) Details of Decision Notices: none
- d) To consider reports of other "Planning" related Matters received by the Council prior to the commencement of the meeting:
  - i. Street Naming at Pound Meadow agreed: Blueshot Drive and Woodmanton Close

## **473 Highways and Byways**

To receive reports of highways (roads & pavements) & byways (bridleways and footpaths) matters from Members, Parish Paths Warden, and the Clerk, and to decide on appropriate action by the Council relative thereto:

- a) Lengthsman: reported that his team were clearing gullies in the parish
- b) PRow: no new issues
- c) New Highways and Byway issues: no new issues.

## **474 Finance**

- a) Bank Reconciliation: Members noted the submitted report
- b) Income: Members noted that no monies had been received since the previous meeting
- c) Payments to be made in respect of outstanding invoices and requests for payment totalling £818.26 were approved (MN/WB).

## **475 Budget / Precept 2018/2018**

- a) Budget 2018/2019: Members unanimously resolved (BY/RH) to set a budget of £33,076.63 (includes a contingency towards building up an emergency reserve)
- b) Precept 2018/2019. Members unanimously resolved (BY/RH) to set the precept at £30,000.00.

## **476 Pavilion and Playing Field:**

- a) Tennis Courts: Members noted that the gates had been secured with a padlock. BY to repair gate and remove damaged benches. Letter to Tennis Club to be posted
- b) BY to monitor stock fence condition.

**477 Play Area**

No new issues.

**478 Village Green:**

Information item: Clerk liaising with WCC Highways re status of the green (highways rights etc).

**479 Reports by Councillors:**

There were none.

**480 Correspondence for consideration and information:**

No additional correspondence for consideration had been received.

**481 Items for inclusion on a future agenda**

Parish (NDP) action plan (March); formulation of a standard insertion on any future planning application re site delivery vehicles (March). Assess management / user hire agreements: consultation with BP hut (February); Bowls Club (March); Football (April).

**482 Date of Next Meeting**

The next Ordinary Meeting of Clifton upon Teme Parish Council will be held on Thursday 1<sup>st</sup> February 2018 at 7:40pm at Clifton upon Teme Village Hall.

The meeting closed at 20:57 hours.

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(Chairman – 1<sup>st</sup> February 2018)

Cheque No:	Expenditure 4th January 2108	<b>Gross</b>
1283	J Hicks - Inspection playing field etc	£130.00
1284	R Wilks - Lengthsman December	£145.20
1285	Clerk - Salary December	£306.61
1286	Clerk - Admin costs and expenses	£50.45
1287	Litter Pick	£45.00
83	Groundwork UK - reimburse unspent grant (NDP)	£141.00
	TOTAL	£818.26