

Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 10th January 2019

Democratic Period: no matters additional to those on the agenda for further action.

645 Attendance

Present: M Newman (Chairman); R Henry; N Parkinson; B Yarnold
Apologies: W Bradley; County R. Wilks (Lengthsman); District Councillor C Palethorpe
In Attendance: Councillor K Pollock; J Hill (Clerk)

646 Declarations of Interest

Disclosable Pecuniary Interests in items on the agenda: Cllr Parkinson declared a pecuniary interest in Minute 652a) and Cllr Parkinson left the meeting when the item was considered.

647 There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

648 Minutes of Previous Meetings of the Council

Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 6th December 2018 were approved (MN/NP) and signed by the Chairman as a correct record.

649 Progress Reports/Updates on Matters Previously Considered, relating to outstanding items not mentioned elsewhere on the agenda

None.

650 To receive the report of Worcestershire County Councillor (WCC) Ken Pollock - For Information

CCllr Pollock updated Members in relation to WCC financial matters. His report had been circulated to Council by email prior to the meeting.

651 To receive the report of Malvern Hills District Councillor (MHDC) Caroline Palethorpe – For Information

DCllr Palethorpe had apologised for her absence from the meeting; her report had been circulated by email to Members.

652 Planning

a) To consider planning applications referred by Malvern Hills District Council for comment prior to publication of the agenda:

Application: 18/01515/FUL

Location: Revised Layout for Development At, Hope Meadow Drive, Clifton upon Teme

Proposal: Erection of 24 new dwellings, associated infrastructure and landscaping

Applicant: Mr Jeff Guest

Members resolved (BY/MN) by a 2 to 1 majority to comment that the proposed design was not compliant with the NDP design criteria for new buildings which was enshrined within the NDP; to express concern about the impact of site construction traffic, with special reference to health and safety issues at school times; to request that MHDC require, as a condition of any planning approval which MHDC might grant, that site delivery and construction vehicles should not enter the village before 9.30am or after 2.30pm each day

b) To consider under the Scheme of Delegation any Planning Applications received between publication of the agenda and the Meeting: none received

c) Details of Decision Notices:

Application: 18/01447/LB

Location: Dale End Farm, Clifton upon Teme, Worcester, WR6 6DS

Proposal: Replacement of 17 number single-glazed windows with double glazed windows

Applicant: S Smallcombe

Members noted that MHDC approved the application on 7th December 2018

d) To consider reports of other "Planning" related Matters received by the Council prior to the commencement of the meeting:

i) Members noted receipt of an invitation to a Planning Enforcement Summit for Parish and Town Councils – 31st January 2019 (circulated by email): MN to represent the Parish Council.

653 Highways and Byways

a) Lengthsman: no new issues to progress

b) Public Rights of Way: no new issues to progress

- c) Members noted that WCC Highways have been chased up re the WCC owned grit bins which have not been filled
- d) New Highways and Byways Issues. Steps Farm, DCllr Palethorpe to refer to planning enforcement.

654 Finance

- a) Bank Reconciliation: information incorporated into determination of Minute 655
- b) Income: information incorporated into determination of Minute 655
- c) Payments to be made in respect of outstanding invoices and requests for payment totalling £2,722.41 were approved (MN/RH)
- d) Members resolved (BY/NP) to accept the quotations submitted by R. A. Wilks for grass cutting during 2019/2020
- e) Members resolved (BY/MN) to seek to book the hall on 14th February 2019 for a S106 meeting for interested members of the public. Cllr R Henry chairing and organising the meeting.

655 Budget / Precept 2019/2020

- a) Following due consideration Members unanimously resolved (MN/BY) to set a Budget of £33,420.63 for 2019/2020
- b) Following due consideration Members unanimously resolved (MN/RH) to require a Precept of £30,000.00 for 2019/2020
- c) The difference between the budget requirement of £33,420.63 and the Precept requirement of £30,000.00 to be met from reserves as Members were concerned not to add to residents Council Tax burden if that could be avoided.

656 Property related matters

- a) There were no urgent property related matters which arose between publication of the agenda and the commencement of the meeting
- b) BY and the Clerk informed Members that a date had been agreed for electrical PAT testing at the pavilion, the successful outcome of this would then allow the commissioning of repair work to the pavilion.

657 Reports by Councillors

There were no additional reports.

658 Correspondence for consideration and information:

No new matters requiring consideration.

659 Items for inclusion on a future agenda

Welcome leaflet; asset management / user hire agreements: planters on the Green.

660 Date of Next Meeting

The next Ordinary Meeting of Clifton upon Teme Parish Council will be held at 19:40 hours on Thursday 7th February 2019 at Clifton upon Teme Village Hall.

In view of the confidential nature of the business about to be transacted, Members resolved (MN/BY) that the public and press be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. The reasons being matters linked to parish council assets.

661 Parish Council Assets

Members noted that the BP Hut had still not responded to letters of 22nd October 2018 – the second letter offered, without prejudice, to grant a tenancy at will for the Baden Powell Hut with continued occupation of the land pending provision of new facilities for the community. Members noted that the end of term for the lapsed lease to the Baden Powell Hut had been 30 years from 1st May 1995 (therefore the end date would have been 30th April 2025).

The meeting closed at 21:10 hours.

(Chairman – 7th February 2019)

Expenditure 10th January 2019	<i>Gross</i>
Remuneration contractors and staffing costs	£2,677.41
Litter Pick	£45.00
Total	£2,722.41