

**Minutes of the Extra Ordinary Meeting of Clifton upon Teme Parish Council
held on 30th April 2019**

706 Attendance

Present: M Newman (Chairman); W Bradley; N Parkinson; B Yarnold
Apologies: R Henry
In Attendance: J Hill (Clerk)

707 Declarations of Interest

Disclosable Pecuniary Interests in items on the agenda: none

708 There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

709 Planning responded to under delegated powers

Members noted that the **Parish Council's response objecting to application 19/00562/FUL**, land at (Os 7113 6189), The Village, Clifton upon Teme, variation of condition 18 & 19 of 16/01596/FUL to allow new footway to be constructed narrower than 2m in width and to remove cycle way provision, had been submitted to Malvern Hills District Council (see response on MHDC planning portal).

710 Annual Return for the year ended 31st March 2019

a) Members resolved to adopt the submitted accounts for the Financial Year ending 31st March 2019

Proposed: W. Bradley
Seconded: M. Newman
Proposal carried: unanimous

b) Members resolved to confirm acceptance of the Annual Governance Statement 2018/19. Chairman signed the Annual Governance Statement

Proposed: B. Yarnold
Seconded: W. Bradley
Proposal carried: unanimous

c) Members resolved to confirm approval of the Accounting Statements for 2018/19. Chairman signed the Accounting Statements

Proposed: M. Newman
Seconded: B. Yarnold
Proposal carried: unanimous

711 Finance and Associated Matters

a) Payments to be made in respect of outstanding invoices and requests for payment totalling £1,746³⁵ were approved

M. Newman
Proposed: N. Parkinson
Seconded:
Proposal carried: unanimous

b) Members noted that a request made by J Hill under Freedom of Information regulations had been actioned, there being no reason to withhold the information requested

c) Members resolved that Clifton upon Teme Parish Council records be handed over at this extra ordinary meeting on the 30th April 2019 to

Mandy Henry on behalf of R Russen Henry

said records to be checked against an itemised list of files and documents being handed over

Proposed: M. Newman
Seconded: B. Yarnold
Proposal carried: unanimous

- d) Members noted that the PC owned mobile telephone SIM card no longer worked. The handset and charger are included amongst items being handed over.

712 Date of Next Meeting

- The date of the next ordinary meeting of Clifton upon Teme Parish Council to be determined by Council after 7th May 2019
- The date of the Annual Council Meeting to be determined by Council after 7th May 2019
- The date of the Annual Parish Meeting to be determined by Council after 7th May 2019.

713 Approval of the Minutes of this meeting

Council Resolution: Minutes of the Extra Ordinary Meeting of Clifton upon Teme Parish Council held on 30th April 2019 are hereby approved and shall be signed by the Chairman at this meeting as a correct record of the business conducted at the meeting.

Proposed: B. Yarnold
Seconded: W. Bradley
Proposal carried: unanimous


M. Newman
(Chairman – 30th April 2019)

7:45pm