

CLIFTON-UPON-TEME PARISH COUNCIL

DRAFT Minutes of a Virtual Meeting of the Parish Council held Thursday 4th June 2020 commencing at 7.30 pm

Present: Councillors J. Bowden (Chairman), A. Henry (Vice-Chairman), R. Henry, C. Haywood, J. Dawson & S. Haywood.

Also present: M. Alexander (Clerk) and public J. Johns & C. Hurley.

Apologies: County Cllr K. Pollock, Ward Cllr C. Palethorpe, Councillor J. Collins.

Welcome: The Chairman welcomed everyone to the meeting. Clifton Hill Helpers were thanked by the meeting for all their support locally during the CV-19 pandemic. D. Moore was thanked for supplying turkey for the recent roast dinners.

12.20 Declarations of Prejudicial & Pecuniary Interests: None.

13.20 Democratic Public Time: Matters raised by Residents to be considered at the meeting – no matters received.

14.20 To agree the Minutes of a virtual meeting held 7th May 2020 – Minutes were agreed as a true record. Proposed Cllr C. Haywood, seconded Cllr A. Henry. All agreed.

15.20 District & County Councillor Reports: Reports to be uploaded to the website. Other updates as circulated to Councillors. MHDC funding for local businesses was noted and will be shared via social media. The Council noted the s.278 closure of Pound Lane from 20th July and asked the Clerk to query the length of closure.

16.20 Financial & Governance Matters:

16.20.01 Payments agreed as per the schedule –
Michelle Alexander - Clerk salary April £456.47

Michelle Alexander - Clerks expenses - phone / mileage £25.95

16.20.02 Lengthsman contract 2020-21 was agreed. Clerk to forward to Highways.

16.20.03 Internal audit – with T. Dipple until end of June. Next agenda for approval of 2019-20 accounts and governance statement. To be sent to External Auditor by 31st July.

17.20 Parish Matters:S.106 Community Transport – it has been agreed to place this matter on hold until further guidance is received from Worcs CC Officer.

18.20 Section 106 Committee update: C. Hurley's report had been circulated by email. It was confirmed that £30k had been removed from the budget as being a PC contribution. The school is putting together a sports plan via Govt funding and is hoping to link to CFAF plans and future opportunities. Drainage costs for the field are being explored currently. Pavilion options are also being explored re design / future usage / costs. The Bowls Club is now being discussed including a refurbishment of the site (green & surrounds).

19.20 Planning Matters:

19.20.01 Applications considered –

- 20/00540/FUL – Church House Farm, Church Road Clifton WR6 6DJ – variation of approved plans cond.2 (13/01327/FUL) development of 17 dwellings on the site of an existing farmstead / provision of a new farmhouse, farm cottage and 4 agricultural buildings. No objection / s.106 comment submitted 01/06/2020
- 20/00549/CU – Land at Os (7005 6123), Clifton – outdoor riding arena with timber post and rail fencing – address amended. No objection agreed.
- 20/00455/LB & 20/00454/HP – Cockshot Cottage, Clifton WR6 6DY – one and half storey extension located at the north end of the existing extension. No objection agreed.

Cllr S. Haywood commented that some of the 30 mph signs will be out of step with the development at Church House Farm and we may also need to relocate planned white gates at the village boundary in the future.

20.20 Highways Matters:

20.20.01 Lengthsman Scheme has now been restarted with a CV-19 risk assessment approved via Worcs CC. Outstanding tasks to be listed by the Clerk and sent to R. Wilks, to include rail missing on the fence near the Pound Meadows (previously quoted), play equipment removal (as agreed), gully outside the BP Hut needs cleaning out.

20.20.02 Clerk to check with Highways about the scheduling of the yellow lines opposite the Lion PH.

20.20.03 Footpaths Order at Shelsley Walsh has been withdrawn.

20.20.04 Road closure notices noted as circulated.

21.20 Correspondence:

21.20.01 Trees at Pound Meadow – Cllr C. Haywood agreed to contact the resident concerned.

21.20.02 Saxon Close concerns raised were noted and it was agreed that the matter was best managed via Worcs CC & MHDC Officers.

21.20.03 Blueshot Meadow tree felling – Cllr S. Haywood to do a site visit asap and report to the Clerk, who would action as appropriate.

22.20 Councillors Reports & Items for Future Agendas:

22.20.01 Bins at Pound Lane requested at the May meeting - decision still with MHDC. Clerk to chase up. Also, the bin at the Meadows (Lovells development).

22.20.02 Field next to the the village hall has temp. fenced area currently (behind Saxon Close) which makes it difficult to social distance when using the path. Cllr Bowden to check with the landowner re options.

22.20.03 Village Green flower tubs – it was agreed that the Clerk should recirculate the information from Cllr A. Henry for approval to purchase x4 half barrels.

22.20.04 Thanks were given to J. Johns for the donation of a planted flower tub for the village and to Cllr S. Haywood for planting one under the new PC notice board.

There being no further business the meeting closed at 8.45 pm

Next meeting to be held Thursday 2nd July 2020 – arrangements to be confirmed.