

CLIFTON-UPON-TEME PARISH COUNCIL

DRAFT Minutes of a Virtual Meeting of the Parish Council held
Thursday 1st October 2020 commencing at 7.30 pm

Present: Councillors A. Henry (Vice-Chairman), R. Henry and J. Collins.
Also present: M. Alexander (Clerk), J. Johns, C. Hurley.

Apologies: Councillor J. Bowden (Chairman), S. Haywood, C. Haywood, County Councillor K. Pollock and District Councillor C. Palethorpe.

Welcome: Cllr A. Henry welcomed everyone to the meeting.

48.20 Declarations of Prejudicial & Pecuniary Interests: None.

Democratic Public Time: No matters for consideration.

49.20 To agree the Minutes of a virtual meeting held 3rd September 2020 – The minutes were agreed as a true record. Proposed Cllr R. Henry, seconded Cllr Collins. All agreed. No matters arising.

50.20 District & County Councillor Reports: Reports to be uploaded to the website.

51.20 Financial & Governance Matters:

51.20.01 Payments agreed as per the schedule – Michelle Alexander - Clerk salary & back pay £531.81 / Michelle Alexander - Clerks expenses - £60.25 / Michelle Alexander – home-office fee Q2 £60.00 / HMRC – PAYE Q2 £361.20 / MHDC – wheelie bins Q2 £119.74 / Westcotec – VAS additional battery £105.00 / PACE print & design – bus survey £95.00 / B. Gilbert – notice board repairs £35.99 / Westcotec – VAS battery (paid 3/9/20) £105.00 / Glasdon UK – litter bin £211.82

51.20.02 Receipts – MHDC precept part 2 £15000.00

51.20.03 CUT Archives – report as circulated by J. Johns. The school now needs to be approached and it was agreed to defer the matter until Jan 2021 to enable various issues to be investigated and for the school to look at options, budgets, security, space planning and safeguarding issues.

51.20.04 Councillor resignation – the resignation of Cllr S. Haywood was formally agreed. Clerk to notify MHDC and the current vacancy notice to remain in place.

51.20.05 Councillor Co-option – the meeting approved ‘in principal’ the application received by B. Gilbert, which will need to be formally accepted at the next meeting as the period to display a Councillor vacancy has not yet expired. Clerk to notify B. Gilbert and place on the next agenda.

51.20.06 Planning Lead – it was agreed to defer this matter until the next meeting.

52.20 Parish Matters:

52.20.01 Footpaths Noticeboard – deferred to the next meeting as no quotes had been received.

52.20.02 Fencing damage – a letter had been received from J. Delahay re damage to his stock fencing. A quote is awaited from R. Wilks regarding the damage to the fencing to the rear of the goals on the playing field. Clerk to progress.

52.20.03 Playing Field Bins – a request had been received from R. Wilks to replace the x3 bins with covered ones to stop the rain collecting. It was proposed by Cllr Collins, seconded by Cllr R.

Clerk: Ms Michelle Alexander, Guestwick, Suckley, Worcs WR6 5EH
Tel: 01886 884195 Em: cliftonpc@yahoo.com

Henry that the Clerk order x3 bins as required – cost approx. £200 per bin. All agreed.

52.20.04 Playing Field Storage Container – the meeting noted that Cllr Bowden was liaising with the Bowls Club, Football Club and J. Delahay re the moving of equipment and container disposal arrangements.

53.20 Section 106 Committee update: Report as circulated by C. Hurley. The meeting agreed that the letters of intent should be sent to Kompan and Grimshaws as per the draft circulated by the Clerk. A full schedule of projected maintenance costs for the new play equipment and field, as provided by C. Hurley, were noted and are also available on the CFAF project G-drive. Kompan and Grimshaws have assisted with the costs schedule and R. Wilks has been consulted re grounds maintenance works / costs. The meeting also noted the effect that new development within the parish will have on the precept income going forward. It was also noted that the Council should consider earmarking reserves annually against playing field costs going forward in order to manage the assets. The s.106 consultation process to date has been forwarded to MHDC and a response is awaited by C. Hurley and the CFAF project team to see whether sufficient consultation has taken place to meet s.106 requirements.

54.20 Section 106 Community Transport Proposal: The Clerk has had the surveys printed as per the approved draft and it was agreed that Cllr A. Henry would organise distribution asap.

55.20 Planning Matters –

55.20.01 Applications to be considered – 20/01046/HP Mr A. Tulloch, Hollands Mill, Clifton WR6 6HJ – rear two storey extension and refurbishment of dwelling. Responses to the Clerk please.

55.20.02 Applications responded to – 20/00782/ADV Mr J. Guest land at Os 7113 6138, Hope Lane Clifton – construction site advertising. OBJECTION submitted 11/08/2020 – no permission currently in place so inappropriate to advertise.

55.20.03 Notifications Received – 20/00815/AGR – Cliftonswood Farm, B4204 The Village to Herefordshire – prior approval not required for an agricultural track.

56.20 Highways Matters: The meeting noted the recent measures in place by MHDC to tackle dog fouling which are helping, but it remains an ongoing problem. Road closure notices were noted as circulated.

57.20 Correspondence: None.

58.20 Councillors Reports & Items for Future Agendas: None.

59.20 Next meeting to be held Thursday 5th November 2020 – arrangements to be confirmed.

Meeting closed 20.20

M. Alexander
Clerk