

CLIFTON-UPON-TEME PARISH COUNCIL

DRAFT Minutes of a Meeting of the Parish Council held Thursday 4th July 2019
At the Village Hall commencing at 7.40 pm

Present: Councillors J. Bowden (Chairman), J. Dawson (Vice Chairman), A. Henry, S. Haywood, J. Colins, C. Haywood and R. Henry.
Also present: District Cllr C. Palethorpe, M. Alexander (Relief Clerk), 12 members of the Public.

Apologies: County Cllr K. Pollock.

Welcome: The Chairman welcomed those present and gave local village news updates.

23.19 Declarations of Prejudicial & Pecuniary Interests: None.

24.19 Approval of the Minutes of a Meeting of the Parish Council held 6th June 2019: It was proposed by Cllr A. Henry, seconded Cllr Dawson, that the minutes be agreed and signed as a true record. All agreed.

25.19 The meeting was suspended at this point to allow members of the Public to address the Council: Matters raised at the meeting –

- i) 'Gym in the Park' equipment – suggested as a possible use for s.106 funding.
- ii) Corner of Kenelm Close/Kenelm Rd – Highways report requested re potholes. Noted for Highways 'walkabout' planned.
- iii) Pothole by bin in Manor Road and 30 mph sign fallen over – noted as above.
- iv) Pavements opposite the Lion PH and between The Forge / Clifton School – resurfacing needed – noted as above.
- v) S. 106 Working Party – C. Hurley updated the meeting regarding project co-ordination planned. A meeting will be held on 18th July to discuss ideas. MHDC to confirm re. funding available. A webpage is also to be set up in conjunction with Teme Triangle and the PC. It was agreed by the PC to add s.106 to future agendas as a standing item.

26.19 District & County Councillors Reports: Reports will be uploaded to the PC website. Matters highlighted at the meeting –

- County and District Cllr funding shortly to be available for applications.
- The County Council Community Solutions Fund is also available to fund local projects.
- The Passenger Transport Consultation is open for comment currently via the WCC website.
- All asked to report instances of loneliness and isolation locally via MHDC.
- Rural Broadband Voucher Scheme available – see MHDC website.

27.19 Financial & Governance Matters:

27.19.1 Cheques received note - £7.00 & £160.01.

27.19.2 Meeting to be arranged with the Scouts & Guides as agreed as the previous meeting – Chairman to arrange.

27.19.3 Payments approved as per agenda. Chairman to arrange changes required for cheque signatories asap. Clerk to notify payees.

27.19.4 Clerk/RFO recruitment – meeting to be arranged asap to finalise the process. Chairman to arrange.

27.19.5 Finance Committee meeting to be arranged asap. Chairman to arrange.

28.19 Parish Matters:

28.19.1 Community Led Housing: The meeting heard a presentation by J. Wain regarding this initiative – notes were handed out to those present. It was noted that next steps required would be to establish actual need; find an appropriate site for the build; agree a model to follow; form a Community Trust to manage the scheme. J. Wain would be meeting with the MHDC Community Housing Enabler to discuss these steps and will report back to the PC in due course. There is also a Worcestershire Strategy 'ICOPE'- noted.

28.19.2 Play Area Incident: There had recently been an injury to a child on the slide at the play area. The slide has now been cordoned off and the Clerk has been liaising with the parent involved. Previous history of the site was noted together with a H&S Inspection undertaken in the past 12 months. Due to a change of Council however, and the need to have a comprehensive report of the condition of all play equipment following this incident, the Clerk recommended that a full RoSPA report is conducted which would also be compliant with insurance requirements. It was proposed by Cllr Bowden, seconded Cllr A. Henry, that a RoSPA inspection be arranged asap and that an annual inspection by RoSPA is also undertaken. All agreed – Clerk to arrange. It was further agreed that weekly inspections of the play area are required – Cllr C. Haywood and the Clerk to arrange asap. District Cllr Palethorpe will also notify the family concerned of the agreed actions.

28.19.3 Tennis Court: It was noted that this is a PC asset but needs some repairs to make it fit for use by the public. Algae on the playing surface also needs to be removed. The court should be locked up whilst awaiting repair. A site visit is needed asap to assess repairs required – Cllrs Bowden and Dawson to progress.

28.19.4 Parking on the Village Green: Cllr A. Henry raised concern regarding vehicles parking on the Village Green. A report had also been received from the School Headteacher regarding recent incidents with parents. Cllr Bowden agreed to speak with the School and persons concerned. The Clerk was asked to investigate bell bollard options/costs. The Council also noted concerns regarding Hope Lane - HGVs and on street parking / Manor Road. Short term options for the Village Green agreed as notices in the Teme Triangle and placed in the notice board / Village Green signage – Cllr R. Henry to progress.

29.19 Planning Matters: Notifications:

- 19/00698/AGR – prior approval not required for a lean-to equipment store for agricultural purposes at Field Cottage, Church Rd, Clifton upon Teme.
- 19/00562/FUL – approval of variation of cond. 18 & 19 of 16//01596/FUL to allow new footway to be constructed narrower than 2m in width and to remove cycle way provision on land at OS 7113 6189, The Village, Clifton upon Teme.
- 19/00689/HP – approval for the erection of two-storey extension and removal of existing garage at Warwick Ridge, Old Road, Clifton Upon Teme.

30.19 Councillors Reports & Items for Future Agendas:

- i) Cllr A. Henry – dog fouling on next agenda.
- ii) Bin at the Recreation Ground – MHDC has agreed the location and Clerk to order a new bin in dark green.
- iii) Cllrs Dawson & C. Haywood – approximate costs / options have been obtained for new notice boards. Cllr Bowden to speak to WCC Countryside Service re the map board to see if any funding is available. Further discussion required before any order is placed.

There being no further business the meeting closed at 9.10 pm

Next meeting to be held Thursday 5th September 2019 at 7.40 pm.