

CLIFTON-UPON-TEME PARISH COUNCIL

Minutes of a Meeting of the Parish Council held Thursday 5th September 2019
At the Village Hall commencing at 7.40 pm

Present: Councillors J. Bowden (Chairman), J. Dawson (Vice Chairman), A. Henry, S. Haywood, J. Colins, C. Haywood and R. Henry.
Also present: District Cllr C. Palethorpe, M. Alexander (Clerk), 19 members of the Public.

Apologies: County Cllr K. Pollock.

Welcome: The Chairman welcomed those present and gave local village news / updates.

31.19 Declarations of Prejudicial & Pecuniary Interests: None.

32.19 Approval of the Minutes of a Meeting of the Parish Council held 5th July 2019: It was proposed by Cllr Dawson, seconded by Cllr C. Haywood, that the minutes be agreed and signed as a true record. All agreed. No matters arising that were not included on the agenda.

33.19 The meeting was suspended at this point to allow members of the Public to address the Council: Matters raised at the meeting –

- i) Concern raised regarding a chasm opening up / bridge movement along the footpath at the bottom of the sewage works. This has already been reported to WCC Countryside Services by J. Bowden as Footpaths Officer and is seen as a low priority. It will be re-reported to WCC and also reported to STW as it may be a H&S issue now.
- ii) A question was raised regarding the standpipes on the village green. Harpley residents are advised to contact STW re water supply concerns. An additional query was raised as to whether Lower Sapey has a Footpaths Officer – referred to Lower Sapey PC.

34.19 District & County Councillors Reports: Reports will be uploaded to the PC website.
District Councillor matters highlighted at the meeting –

- MHDC Virgin Balloons tourism promotion competition – to be added to the PC website.
- Donations made to local organisations

35.19 Financial & Governance Matters:

35.19.1 Payments as circulated proposed by Cllr R. Henry, seconded Cllr Dawson. All agreed.

35.19.2 Insurance policy to be renewed 1st October 2019

35.19.3 St Kenelms PCC grant application for £1000.00 (new notice board and event banners) proposed Cllr Bowden, seconded Cllr Collins. All agreed.

35.19.4 PC laptop – it was proposed by Cllr Bowden, seconded Cllr S. Haywood that the Clerk purchase a new PC laptop at a cost of £450.00. All agreed.

35.19.5 Bank accounts - Clerk to look in to Scottish Widows account mandate changes and additional signature for Lloyds account.

36.19 Parish Matters:

36.19.1 Play Area and tennis court – Cllr Dawson reported that the gate is beyond repair and a permanent solution required. The need for tennis locally is to be examined and options for a multipurpose site explored in line with s.106 funding ideas.

36.19.2 BMX track repairs – Cllr C. Haywood reported that 9 items need to be removed together with the wooden steps, and soil backfilled. Post & rail fence repairs to be done plus removal of pig netting. A quote for the work has been requested. It was proposed by Cllr Bowden, seconded Cllr A. Henry, that Cllr C. Haywood and the Clerk be delegated authority to progress works up to a cost of £500.00. All agreed.

36.19.3 Parking on the Village Green – Cllr A. Henry reported that various options having been explored, the best solution seems to be low post & rope fencing with ½ barrel planters in gaps in between. Cllr Henry will send details to the Clerk to progress with Highways regarding WCC Divisional funding and installation. Clerk also to check width required to be left for horses to cross the green. It was noted that we may need to reinforce the ‘no parking’ message in the interim period – Cllr Bowden to arrange details.

36.19.4 Bowls container – no update to this meeting. Cllr Dawson to look for more quotes.

36.19.5 Dog fouling concerns – there has been a noticeable increase in recent months and a reminder is needed to all owners to pick up their waste. It was agreed that the Clerk should place an item in the Teme Valley Triangle and on the website. Also, to notify MHDC of local hotspots – all to send details to the Clerk.

36.19.6 Footpaths Diversion Notice (path 653) noted at Pitlands Farm, OS 7276 6094.

37.19 Section 106 Committee update: Minutes of the S.106 meeting held 8th July were circulated. There is currently £282k available funding via MHDC with conditions attached, which needs to be spent within 10 years (from Sept 2018). A new s.106 website has been created with more information. The MHDC Officer has been very supportive and is working with the Committee to discuss ideas. The PC will be consulted on all future proposals and endorsement of future plans will be sought, although there is no requirement to formally sign off proposals. The meeting noted that the Committee has been appointed by the PC to co-ordinate funding applications and proposals.

Current ideas include a large amount of funding for one project plus smaller amounts for smaller projects across the community. The objective of funding should be ‘open space’. The larger project may be improvements to local facilities ie play area, tennis courts, pavilion etc – options to be explored further. Guidance on applying for funding can be found on the MHDC website. Applications to be made to the Committee and copied to the PC. The PC thanked the Committee members for all work done to date.

38.19 Planning Matters:

38.19.1 Applications for consideration:

- 19/01230/LB – 19, The Village, Clifton-upon-Teme – removal of internal wall. It was agreed to recommend approval.

38.19.2 Notifications: none.

39.19 Correspondence: An email had been received raising concern about vegetation obscuring visibility for drivers at Ham Bridge and the response received from WCC. It was agreed that the clerk should notify Highways again and also notify County Cllr K. Pollock.

40.19 Councillors Reports & Items for Future Agendas:

i) Cllr C. Haywood reported that someone has volunteered to make a new noticeboard for approx. £600.00. A magnetic board is preferred. It was proposed by Cllr Bowden, seconded Cllr A. Henry, that Cllr Haywood progresses the notice board as quoted. All agreed. It was noted that the village hall notice board has also been offered to the village if required.

ii) The PC discussed if there is still a need for a barrier across the recreation ground entrance. It was agreed that the barrier may not be required but the area does need to be smartened up to formalise the car park entrance. Cllr Bowden agreed to look at a possible scheme with the resident who has previously raised concerns.

iii) Highways actions outstanding – some minor works completed recently, and the Clerk is chasing up outstanding matters. White gates options to be explored at village entrances – Clerk to check WCC criteria.

iv) Footpath from Church House Farm to Old Road needs siding out – Clerk to report.

v) Flooding – Steps Farm to the kennels is bad after rainfall – Clerk to ask the Lengthsman to look at the new drain and see if broken.

There being no further business the meeting closed at 9.45 pm

Next meeting to be held Thursday 3rd October 2019 at 7.40 pm.