

CLIFTON-UPON-TEME PARISH COUNCIL

DRAFT Minutes of a Meeting of the Parish Council held Thursday 6th February 2020
At the Village Hall commencing at 7.40 pm

Present: Councillors J. Bowden (Chairman), R. Henry, A. Henry, S. Haywood, C. Haywood, and J. Collins.

Also present: County Cllr K. Pollock, M. Alexander (Clerk) and 14 members of the Public.

Apologies: Councillor J. Dawson (Vice Chairman), Ward Cllr C. Palethorpe.

Welcome: The Chairman welcomed everyone and reminded everyone that although PC meetings are currently an open forum for discussion, it would be appreciated if questions could be asked at the end of each matter, to enable the Council to fully discuss things.

85.19 Declarations of Prejudicial & Pecuniary Interests: None.

86.19 The meeting was suspended at this point to allow members of the Public to address the Council: Matters raised at the meeting –

- i) Footpaths – a resident raised concern regarding an historical pathway by the bridge at the bottom of the waterworks, where walkers need to cross a ditch. It was noted that the path is in Lower Sapey Parish, but that Cllr Bowden (as Parish Paths Warden) is liaising with Worcs CC about it and will continue to do so. It was also noted that there may be another pathway crossing the same spot, and Cllr Bowden agreed to check the definitive map.
- ii) Drivers parking their cars at the entrance to Hope Lane are causing visibility problems to other drivers turning at the junction. School children crossing the junction are also placed at risk. County Cllr Pollock explained the options available and it was noted that there are ongoing discussions with Highways.
- iii) The meeting noted that Footballers are now parking at the church and outside the Lion P.H.

87.19 Approval of the Minutes of a Meeting of the Parish Council held 9th January 2020: Proposed by Cllr S. Haywood, seconded by Cllr C. Haywood, that the minutes be agreed and signed as a true record. All agreed.

88.19 District & County Councillors Reports: Reports will be uploaded to the PC website. County Cllr Pollock also highlighted the delayed opening of Worcs Parkway Railway Station, the local 'experiment' in 5G connectivity and local Highways concerns raised. Traffic speed concerns at Pound Lane were discussed and it was agreed that the Clerk will raise a 20mph option with Highways, which Cllr Pollock will support. The Clerk read out a report on behalf of Ward Cllr Palethorpe.

89.19 Financial & Governance Matters:

89.19.1a Payments were approved as per the schedule, proposed by Cllr Bowden, seconded Cllr S. Haywood. All agreed.

<u>Name</u>	<u>Service/Supply</u>	<u>Net amount</u>	<u>Vat</u>	<u>Gross amount</u>
Michelle Alexander	Clerk salary - December	£456.47	£0	£456.47
Michelle Alexander	Clerks expenses – phone/mileage/MHDC fees	£87.86	£0	£87.86
R. Wilks	Lengthsman duties	£168.00	£33.60	£201.60
C Hurley	S.106 reimbursements	£22.05	£0	£22.05
C. Haywood	Notice board & no parking sign reimbursements	£78.82	£0	£78.82
SSE Electric	Pavilion supply 19/10/19-21/1/2020	£418.99	£20.94	£439.93
Waterplus	Pavilion supply 27/10/19-27/1/2020	£187.47	£0	£187.47
Worcester Container Hire	New Pavilion storage container	£2000.00	£400.00	£2400.00
D. Crowther Hands on Maint	New notice board	£750.00	£0	£750.00

89.19.1b Receipts were noted as Western Power wayleave payments totalling £71.86

89.19.2 NALC Code of Conduct for Councillors (revised Dec 2019). Proposed for adoption by Cllr Bowden, seconded Cllr S. Haywood. All agreed. Clerk to notify MHDC.

89.19.3 Annual Parish Meeting 2020 – the date was agreed as Thursday 21st May 2020. Cllr A. Henry is to send out the invitations to local groups and organisations.

89.19.4 The Annual Meeting of the Parish Council was noted as Thursday 7th May 2020. Cllr Bowden is to check with Cllr James re availability.

90.19 Parish Matters:

90.19.1 White Gates at parish entrances – the Clerk and Cllr S. Haywood are meeting with Highways on 10th Feb to do a site walk.

90.19.2 S.106 Community Transport – C. Hurley made a report to the meeting following a recent meeting with Worcs CC Officers. It was agreed that Cllr Bowden should progress the matter on behalf of the PC.

90.19.3 Great British Spring Clean event – Cllr R. Henry was thanked for already undertaking litter picking locally. Cllr A. Henry agreed to organise this event, to be held on 4th April 2020. Clerk to notify MHDC and ask for equipment and litter collection.

91.19 Housing Needs Survey Nov 2019: A report had been circulated from MHDC. The Clerk read out a report by J. Wain regarding Community Led Housing, which was noted. The PC is awaiting a response from MHDC to queries raised about local housing development / needs. Cllr S. Haywood explained options being investigated for apartments at the Hope Lane development and it was agreed to allow the CLH Steering Group to progress this matter.

92.19 Section 106 Committee update:

C. Hurley updated the meeting on the following matters for the s.106 project group –

- Lots of information gathering currently
- Topographic survey on site tomorrow
- New project team members
- Trim Trail quotes awaited
- User contracts

- MHDC s.106 meeting to be arranged
- S.106 notices – it was agreed that these can be placed in the new parish notice board
- £250-300k potential project spend
- Sensory garden to be included in the project plan
- Contractors involved to date
- Annual Parish Meeting – report to be made including a possible timescale

93.19 Planning Matters:

93.19.1 Public Path Order – proposed extinguishment of footpaths CT-602, 603, 604 and SW-501, 503,504,505 and SW-506,508 (part),509 and proposed diversion of footpath SW-507 (part). It was agreed unanimously that the PC should write and object strongly to the proposals. Clerk to notify Worcs CC accordingly before 21st March 2020.

93.19.2 Notifications received: Approval 19/01799/HP Birchfield House, Church Road Clifton-upon-Teme – single storey extension to side and rear. Erection of porch to front.

(Cllr Collins left the meeting at 9.25 pm)

94.19 Highways Matters:

94.19.1 It was agreed that Cllr C. Haywood speak to Red Kite pest control regarding moles on the playing field.

94.19.2 The gully below the kennels is blocked – Clerk to report to Highways.

94.19.3 Further to the PC request there is a speed survey planned for Hope Lane via Highways.

94.19.4 Road closures in Pound Lane during February and the school summer holiday were noted.

95.19 Correspondence: An email had been received raising concern about road sweepers being used in future developments and causing noise nuisance. A wheel wash would be much preferred. The Clerk was asked to check with MHDC and Ward Cllr Palethorpe about options. The developer could also be approached.

96.19 Councillors Reports & Items for Future Agendas:

96.19.1 Cllr C. Haywood reported on the installation of the notice board and 'no parking' sign. The Clerk was asked to write and thank NDS Engineering who donated poles and a welding plate.

96.19.2 The new storage container has been placed on the pavilion car park as agreed. The old container needs to remain in case it is needed for the s.106 project.

There being no further business the meeting closed at 9.40 pm

Next meeting to be held Thursday 5th March 2020 at 7.40 pm.

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