

Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 6th December 2018

Democratic Period: no matters additional to those on the agenda for further action.

629 Attendance

Present: M Newman (Chairman); W Bradley; N Parkinson
Apologies: R Henry; B Yarnold; County Councillor K Pollock; R. Wilks (Lengthsman)
In Attendance: District Councillor C Palethorpe; J Hill (Clerk)

630 Declarations of Interest

Disclosable Pecuniary Interests in items on the agenda: none

631 There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

632 Minutes of Previous Meetings of the Council

Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 1st November 2018 were approved (MN/NP) and signed by the Chairman as a correct record.

633 Progress Reports/Updates on Matters Previously Considered, relating to outstanding items not mentioned elsewhere on the agenda

None.

634 To receive the report of Worcestershire County Councillor (WCC) Ken Pollock - For Information

CCllr Pollock had apologised for his absence from the meeting, his emailed report had been circulated by email.

635 To receive the report of Malvern Hills District Councillor (MHDC) Caroline Palethorpe – For Information

DCllr Palethorpe summarised her report which had been circulated by email to Members.

636 Planning

a) To consider planning applications referred by Malvern Hills District Council for comment prior to publication of the agenda: none received

b) To consider under the Scheme of Delegation any Planning Applications received between publication of the agenda and the Meeting: none received

c) Details of Decision Notices:

Application: 18/01178/HP

Location: North Milestone Cottage, Clifton upon Teme, Worcester, WR6 6EW

Proposal: Single Storey Rear Extension

Applicant: Mr & Mrs A & R Wilson

Members noted that MHDC approved the application on 14th November 2018

d) To consider reports of other "Planning" related Matters received by the Council prior to the commencement of the meeting: none received.

637 Highways and Byways

a) Lengthsman: Grit bins checked at Clerk's request. Some of the WCC owned bins had not been filled. The Clerk reported that she had contacted WCC. Highways to revert

b) Public Rights of Way: no issues to progress

c) New Highways and Byways: the work recently undertaken by the landowner at Woodmanton Corner is not suitable for purpose. MHDC will resolve using powers under Section 25 of the Land Drainage Act 1991: this empowers English District Councils to compel landowners to fulfil their drainage responsibilities

d) Members resolved to delegate to the Clerk the ordering of 2 ton of grit, when required, via R. Wilks.

638 Finance

a) Bank Reconciliation: Members noted the tabled bank reconciliation

b) Income: Members noted that no new monies had been received

c) Payments to be made in respect of outstanding invoices and requests for payment totalling £1,396.36 were approved (MN/WB).

639 Property related matters

a) There were no urgent property related matters which arose between publication of the agenda and the commencement of the meeting

- b) Repairs to the pavilion: awaiting completion of PAT testing(electrics)
- c) Donation of a bench for use on the field: Members resolved (MN/WB) to approve the Eastgate Seat, BX2020-BP the design of the bench proposed by the football club.

640 Reports by Councillors

There were no additional reports.

641 Correspondence for consideration and information:

No new matters requiring consideration.

642 Items for inclusion on a future agenda

Budget/precept; welcome leaflet; asset management / user hire agreements: planters on the Green.

643 Date of Next Meeting

The next Ordinary Meeting of Clifton upon Teme Parish Council will be held at 19:40 hours on Thursday 10th January 2019 at Clifton upon Teme Village Hall.

In view of the confidential nature of the business about to be transacted, Members resolved (MN/WB) that the public and press be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. The reasons being matters linked to parish council assets.

644 Parish Council Assets

Members noted the verbal update and unanimously resolved (WB/MN) that MFG Solicitors be instructed to reply to a request from the Guides.

The meeting closed at 21:15 hours.

(Chairman – 10th January 2019)

Expenditure 6th December 2018	Gross
Remuneration contractors and staffing costs	£1,351.36
Litter Pick	£45.00
Total	£1,396.36