

Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 7th February 2019

Democratic Period: no matters additional to those on the agenda for further action.

662 Attendance

Present: M Newman (Chairman); N Parkinson; B Yarnold
Apologies: W Bradley; R Henry; District Councillor C Palethorpe; County Councillor K Pollock
In Attendance: R. Wilks (Lengthsman); J Hill (Clerk)

663 Declarations of Interest

Disclosable Pecuniary Interests in items on the agenda: none

664 There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

665 Minutes of Previous Meetings of the Council

Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 10th January 2019 were approved (BY/NP) and signed by the Chairman as a correct record.

666 Progress Reports/Updates on Matters Previously Considered, relating to outstanding items not mentioned elsewhere on the agenda

None.

667 To receive the report of Worcestershire County Councillor (WCC) Ken Pollock - For Information

CClIr Pollock had apologised for his absence from the meeting; his report had been circulated to Council by email prior to the meeting.

668 To receive the report of Malvern Hills District Councillor (MHDC) Caroline Palethorpe – For Information

DClIr Palethorpe had apologised for her absence from the meeting as she was unwell; her report had been circulated by email to Members.

669 Planning

- a) To consider planning applications referred by Malvern Hills District Council for comment prior to publication of the agenda: none received
- b) To consider under the Scheme of Delegation any Planning Applications received between publication of the agenda and the Meeting: none received
- c) Details of Decision Notices: none received.

670 Highways and Byways

- a) Lengthsman: no new issues to progress
- b) Public Rights of Way: no new issues to progress
- c) New Highways and Byways Issues. MN to report pothole by junction Kenelm Close/Road; Clerk to discuss covered over manhole at Woodmanton with SW Drainage officer; Clerk to chase up WCC who had agreed to expedite urgent repairs to the sunken road surface at Pound Lane.

671 Finance

- a) Bank Reconciliation: no new statements received since January meeting
- b) Income: no new statements received since January meeting
- c) Payments to be made in respect of outstanding invoices and requests for payment totalling £844.62 were approved (BY/MN).

672 Property related matters

- a) There were no urgent property related matters which arose between publication of the agenda and the commencement of the meeting
- b) Members resolved (BY/MN) to accept J. Cope's quotation to replace the consumer unit at the pavilion (£1,108.59)
- c) Members noted BY's report that the lighting and faulty socket at the pavilion had been replaced/repared
- d) Pavilion: Members resolved (MN/NP) to accept Boiler Care Ltd's quotation for replacement/ repair to the electric showers, water heater and urinal (£1,026.00)
- e) Pavilion: Members resolved (MN/NP) to accept C. L. Gibbs quotation for repair to various sections of damaged walls (£520.00).

673 Reports by Councillors

There were no additional reports.

674 Correspondence for consideration and information:

Members unanimously resolved (MN/NP) to support the re nomination of Clifton upon Teme Playing Field as an asset of community value.

675 Items for inclusion on a future agenda

Welcome leaflet; asset management / user hire agreements; planters on the Village Green.

676 Date of Next Meeting

The next Ordinary Meeting of Clifton upon Teme Parish Council will be held at 19:40 hours on Thursday 7th March 2019 at Clifton upon Teme Village Hall.

In view of the confidential nature of the business about to be transacted, Members resolved (MN/BY) that the public and press be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. The reasons being matters linked to parish council assets and staff annual leave.

677 Parish Council Assets

Members noted that the BP Hut had still not responded to two letters of 22nd October 2018 – the second letter offered, without prejudice, to grant a tenancy at will for the Baden Powell Hut with continued occupation of the land pending provision of new facilities for the community. MN and the Clerk to meet with solicitor to seek further advice due to the failure of the Guides/Brownies/Rainbows and Scout groups to formally respond to either letter dated 22nd October 2018.

678 Clerk Annual Leave

Members noted the Clerk’s leave arrangements (8 days - confidential file note).

The meeting closed at 20:25 hours.

(Chairman – 7th March 2019)

Expenditure 7th February 2019	Gross
Remuneration contractors and staffing costs	£799.62
Litter Pick	£45.00
Total	£844.62