

## Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 7<sup>th</sup> March 2019

Democratic Period: no matters additional to those on the agenda for further action.

### 679 Attendance

Present: M Newman (Chairman); W Bradley; N Parkinson; B Yarnold  
Apologies: R Henry; District Councillor C Palethorpe; County Councillor K Pollock; R. Wilks (Lengthsman)  
In Attendance: J Hill (Clerk)

### 680 Declarations of Interest

Disclosable Pecuniary Interests in items on the agenda: none

681 There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

### 682 Minutes of Previous Meetings of the Council

Minutes of the Ordinary Meeting of Clifton upon Teme Parish Council held on 7<sup>th</sup> February 2019 were approved (BY/NP) and signed by the Chairman as a correct record.

### 683 Progress Reports/Updates on Matters Previously Considered, relating to outstanding items not mentioned elsewhere on the agenda

None.

### 684 To receive the report of Worcestershire County Councillor (WCC) Ken Pollock - For Information

CClIr Pollock had apologised for his absence from the meeting; his report had been circulated to Council by email prior to the meeting.

### 685 To receive the report of Malvern Hills District Councillor (MHDC) Caroline Palethorpe – For Information

DClIr Palethorpe had apologised for her absence from the meeting; her report had been circulated by email to Members.

### 686 Planning

- a) To consider planning applications referred by Malvern Hills District Council for comment prior to publication of the agenda: none received
- b) To consider under the Scheme of Delegation any Planning Applications received between publication of the agenda and the Meeting: none received
- c) Details of Decision Notices: none received
- d) Members noted receipt of an invitation from MHDC to comment on the Broadwas and Cotheridge Neighbourhood Plan - Regulation 16 Consultation.

### 687 Highways and Byways

- a) Lengthsman: no new issues to progress
- b) Public Rights of Way: no new issues to progress
- c) Members noted receipt of a Road closure notification from WCC: junction of the B4204 Ham Bridge to B4197 Martley road as far as the junction with the C2228, Shelsley Beauchamp. Closure provision in force for a maximum of 5 days, however, it is anticipated that it will remain in force for 2 days commencing 19 March 2019
- d) Marker posts Woodmanton Corner: Lengthsman to investigate.

### 688 Finance

- a) Bank Reconciliation: Members noted the tabled report
- b) Income: Members noted that no monies had been received in the past month
- c) Payments to be made in respect of outstanding invoices and requests for payment totalling £1,542.69 were approved (MN/WB).

### 689 Property related matters

- a) Members resolved (MN/BY) to request R. Wilks to remove the two rotten limbs off the tree bough feature in the Play Area
- b) Members noted an update from BY in relation to repair works to the pavilion
- c) Members resolved (MN/BY) to discontinue the commercial waste bin collection
- d) Members recorded (MN/BY) a vote of thanks to E. Thompson for litter picking on the playing field
- e) Members resolved (MN/BY) to request R. Wilks to add litter picking on the playing field to his maintenance contract.

**690 Reports by Councillors**

There were no additional reports.

**691 Correspondence for consideration and information:**

Members unanimously resolved (MN/WB) to permit the Early Years Centre to use the Pavilion and Playing Field on Sunday 14<sup>th</sup> April 2019 for an Easter Trail (subject to receipt of public liability insurance and a risk assessment).

**692 Items for inclusion on a future agenda**

Welcome leaflet; new user hire agreements; re stock planters on the Village Green; dog fouling; commission a professional tree survey from a company which provides an indemnity re their advice; progress parish commitments in relation to NDP.

**693 Date of Next Meeting**

The next Ordinary Meeting of Clifton upon Teme Parish Council will be held at 19:40 hours on Thursday 4<sup>th</sup> April 2019 at Clifton upon Teme Village Hall.

In view of the confidential nature of the business about to be transacted, Members resolved (WB/BY) that the public and press be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. The reasons being matters linked to parish council assets and staff annual leave.

**694 Parish Council Assets**

Members noted that on the Clerk's advice and as per February 2019 minute 677 Cllr Newman and the Clerk had consulted a second firm of solicitors for advice re the BP Hut.

Members noted the Chairman and Clerk's feedback on the consultation with the second firm of solicitors.

Members resolved (Cllr Bradley/Cllr Yarnold) that the first firm of solicitors should be thanked for their assistance and asked to submit their final account.

Members resolved (Cllr Yarnold/Cllr Newman) that the second firm of solicitors should be authorised to investigate the way forward in regard to this matter with a view to clarifying matters and thereafter to draft a reply to be sent to the Guides and Scouts. Draft letters to be circulated to Members and thereafter the Clerk was delegated to instruct that the letters be sent out.

The meeting closed at 21.30 hours.

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(Chairman – 4<sup>th</sup> April 2019)

Expenditure 7th March 2019	Gross
Remuneration contractors and staffing costs	£905.41
WaterPlus	£592.28
Litter Pick	£45.00
Total	£1,542.69