

CLIFTON-UPON-TEME PARISH COUNCIL

DRAFT Minutes of a Meeting of the Parish Council held Thursday 5th March 2020
At the Village Hall commencing at 7.40 pm

Present: Councillors J. Bowden (Chairman), A. Henry (arr. 8.30 pm), S. Haywood, C. Haywood, and J. Collins.

Also present: County Cllr K. Pollock, M. Alexander (Clerk) and 12 members of the Public.

Apologies: Councillor J. Dawson (Vice Chairman), Cllr R. Henry & Ward Cllr C. Palethorpe.

Welcome: The Chairman welcomed everyone to the meeting.

97.19 Declarations of Prejudicial & Pecuniary Interests: None.

98.19 The meeting was suspended at this point to allow members of the Public to address the Council: Matters raised at the meeting –

- i) The meeting noted that the village shop and Lion PH are advertised for sale. The Clerk was asked to check if they had been previously registered as Assets of Community Value (ACV) with MHDC. There may be an option to register them if not done already.
- ii) The Clerk was asked to chase up MHDC regarding the two wheelie bins for the BP Hut.
- iii) The flower tubs on the village green are looking 'tired' and the PC was asked to consider replacing them. The Chairman explained the current options regarding the village green 'no parking' scheme.

99.19 Approval of the Minutes of a Meeting of the Parish Council held 6th February 2020: Proposed by Cllr Bowden, seconded by Cllr S. Haywood, that the minutes be agreed and signed as a true record. All agreed. No matters arising.

100.19 District & County Councillors Reports: Reports will be uploaded to the PC website. Matters raised included the recent flooding impact, Worcs Parkway opening, Southern Link Rd (Worcester), waste & recycling, Bright Ideas funding.

101.19 Financial & Governance Matters:

101.19.1a Payments were approved as per the schedule, proposed by Cllr Bowden, seconded Cllr S. Haywood. All agreed.

<u>Name</u>	<u>Service/Supply</u>	<u>Net amount</u>	<u>Vat</u>	<u>Gross amount</u>
Michelle Alexander	Clerk salary - December	£456.47	£0	£456.47
Michelle Alexander	Clerks expenses – phone/mileage/MHDC fees	£42.66	£0	£42.66
R. Wilks	Lengthsman duties	£144.00	£28.80	£172.80
A. Henry	Notice board magnets	£4.99	£1.00	£5.99

Worcs CALC	Training fees	£40.00	£0	£40.00
Brookside Fire Service Ltd	Extinguisher servicing (Pavilion)	£60.50	£1.30	£61.80

101.19.1b Receipts were noted as Came & Company Insurance reimbursement £326.09 and Glasdon UK Ltd credit note £31.43.

101.19.2 Highways offer of funding for VAS & White Gates – it was proposed by Cllr Bowden, seconded by Cllr S. Haywood that the PC accept the offer of funding. Highways to contribute £500 for x5 white gates, £250 for Lengthsman works and £1500 for VAS (from County Cllr Divisional Fund). The PC to contribute the additional £1000 required. All agreed. Clerk to notify Highways.

101.19.3 Nora Parsons Day Centre – it was proposed by Cllr Bowden, seconded Cllr S. Haywood that the PC make a £100 donation to the day centre. All agreed.

102.19 Parish Matters:

102.19.1 Community Transport s.106 funding – the Chairman updated that a survey is now required and will shortly be drafted for approval. Options for delivery of the survey were discussed and it was agreed that a variety of ways should be used including through letterboxes, TVT, and electronically / social media.

102.19.2 Community Led Housing – J. Wain was invited to make a report to the meeting which included recent changes to MHDC staffing, a visit to Esk Moors development in Leamington Spa, discussions with the Abbeyfield Society (charitable trust) and Great Witley Surgery, and the '5 stages' required for this type of project. The meeting noted that commitment will be required across the whole community for this to be progressed. The Clerk was asked to check whether funding for this type of project is still available.

102.19.3 Great British Spring Clean litter picking event to be held Sat 4th April 2020 at 9.45 am at the Pavilion. Cllr A. Henry to co-ordinate. Clerk to produce a poster for TVT and to go out via social media.

102.19.4 Easter Egg Trail to be held Sat 4th April 2020 – risk assessments have been received together with insurance details. The event will be held in the afternoon and will use the Pavilion.

103.19 Section 106 Committee update:

C. Hurley updated the meeting on the following matters for the s.106 project group.

- MHDC Planning response approving PC permitted development re the perimeter path and play area.
- Meeting with MHDC s.106 Officer next week.
- Smaller projects updates – church, village hall, sensory garden. Money to be ring-fenced and ideas to be checked with MHDC at the meeting next week.
- Gt Witley s.106 meeting attended – very positive & helpful.
- CFAF meetings continue to discuss quotes and draft plans. An informal consultation from residents sounds positive. Further site visit arranged re the MUGA / tennis courts to look at delivery options.
- Topographical survey completed – report awaited.
- Drainage options are being considered for the field. It was agreed that CH and the Clerk can continue to look at these and approach local contractors. Any work would need to be scheduled as part of the s.106 planning process. The draft budget has allocated £25k to

this but this is unconfirmed. PC to be consulted regarding any future funding requirements. External funding options also to be explored.

- Biodiversity options being discussed with reference to Natural Networks. Worcs CC funding expires in 2020 so may need to be looked at shortly.

104.19 Planning Matters: None to be considered.

105.19 Highways Matters: Recent Lengthsman tasks undertaken were noted with thanks – mostly gully clearance. It was noted that despite it being reported, there has still been flooding by the Kennels.

106.19 Correspondence: None.

107.19 Councillors Reports & Items for Future Agendas:

107.19.1 Cllr Bowden is looking into the footpath by the sewage works as requested by a resident and has written to Worcs CC re reported problems.

107.19.2 The new notice board needs to have a header for the PC across the top – Cllr C. Haywood agreed to progress this.

There being no further business the meeting closed at 9.00 pm

Next meeting to be held Thursday 2nd April 2020 at 7.40 pm.