

CLIFTON UPON TEME PARISH COUNCIL

The Annual Meeting of the Parish Council will be held on Thurs 6th May 2021 at Clifton upon Teme Village Hall commencing at 7.30pm

AGENDA

1. Election of Chairman and signing of Declaration of Office.
2. To consider apologies and to approve reasons for absence.
3. To receive
 - resignations of office (if any)
 - applications for Councillor co-option (if any)
4. Election of Vice Chairman.
5. Declarations of Interests & consideration for requests for Councillor Dispensations in line with s33 of the Localism Act 2011:
6. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - To declare any Personal or Prejudicial Interests in items on the agenda and their nature.

(The meeting may be suspended at this point to allow Members of the Public to address the Council)

7. To note Standing Orders and consider any revisions required.
8. To note the Parish Councillor Code of Conduct.
9. To consider the Council's Schemes of Delegation and appoint members to the following roles
 - Staffing Committee
 - Urgent Business Committee
 - Finance Working Group
10. To review the Council's Financial Regulations, Risk Assessments and Insurance requirements *(The Council may wish to delegate this the Financial Working Group to investigate and report to the next meeting)*
11. To appoint individual or groups of Councillors to the following PC roles -
 - Financial Working Group
 - Chairman & Vice-Chairman of Staffing Committee
 - Chairman & Vice-Chairman of Urgent Business Committee
 - Cheque signatories
 - To nominate two Councillors to attend the Worcestershire CALC Area Meeting
12. To approve the Minutes of the Parish Council Meeting held Thurs 1st April and consider any matters arising from the meeting if not itemised on this agenda.

13. District & County Councillor Reports (to be circulated via email)
14. Financial & Governance Matters –
 - Payment schedule (to be circulated via email) – Clerk
 - Football & Bowls Club agreements – Cllr Bowden
 - Church clock funding - Cllr Bowden
15. Parish Matters / Updates –
 - Village Maintenance Plan update – Cllrs Gilbert / Bowden
 - Village Tree Survey – Cllr Gilbert
 - Clifton Archives school storage refurbishment – Cllr Bowden
 - Parish Council new website – Clerk
 - Trustees of Doodlebugs Nursery – community ownership - Clerk
16. Section 106 matters –
 - Four Acre Field project updates / Legal position – Clerk / Cllrs Bowden & Gilbert
 - Sensory garden updates – Cllr Gilbert
17. Planning Matters –

Applications for consideration:

21/00354/FUL – New Inn, Clifton upon Teme WR6 6DR – proposed external canopy to provide covered seating area for customers – no objection submitted 11/4/21.

21/00627/HP & 00628/LB – Cockshot Cottage, B4204 The Village to Ham Bridge, Clifton upon Teme WR6 6DY – erection of one and a half storey extension to be located at the north end of the existing extension.

21/00702/AGR – 1 Noak Farm, Clifton upon Teme WR6 6DX – steel framed agricultural building.

Notifications:

21/00514/AGR – New Inn Farm, Old Road, Clifton upon Teme WR6 6DR – prior approval not required for proposed agricultural building for storage of hay and straw.
- 17.1 Strategic Planning updates – Cllr Gilbert
18. Highway Matters –
 - Lengthsman tasks
 - Footway option linking Hope Lane to Pound Lane – Cllr Bowden
 - Road closure notices (as circulated)
 - Footpath closure notices (as circulated)
19. Councillors Reports & Items for Future Agendas – Councillors may report on any matters not listed on this agenda and request future agenda items for consideration.