

# CLIFTON-UPON-TEME PARISH COUNCIL

DRAFT Minutes of the Meeting of the Parish Council held Thursday 1<sup>st</sup> July 2021  
commencing at 7.30pm

**Present:** Councillors J. Bowden (Chairman), A. Henry (Vice-Chairman), R. Henry and B. Gilbert.  
Also present: County Cllr David Chamber and 4 members of the public.

**39.21 Apologies for absence:** Cllrs C. Haywood, J. Collins. District Cllr C. Palethorpe.

**40.21 Declarations of Interests:** Cllrs A & R Henry – matter regarding MHDC proposed funding contract with the PC re land at Walnut Lodge.

**Democratic Public Time:** Matters considered –

- The Council heard a report regarding 'Accommodation for later life in Clifton' from J. Wain. It was noted that huge community support will be needed to achieve the aims and objectives and lots of initial questions need to be answered, so a plan is now being formed to do this. Community support will then be evaluated, and a decision taken as to whether to proceed or not with the project. It will also need support from a Registered Provider, prospective sites identified, and access approval via WCC Highways. MHDC funding is available for initial consultation work and the PC is to consider this proposal later this evening.
- Parish Defibrillator – concerns were heard that the current defib may not be well known about and that some residents may not know how to use it in an emergency. The Chairman confirmed regular checks are undertaken of the equipment. It was suggested that an article in the Teme Triangle might be useful and also some refresher training for residents. May be also a second machine in a different location.

**41.21 To agree the Minutes of a virtual meeting held 3<sup>rd</sup> & 24<sup>th</sup> June 2021** – The minutes of both meetings were agreed as a true record. Proposed Cllr Bowden, seconded Cllr Gilbert. All agreed. No matters arising.

**42.21 District & County Councillor Reports:** Reports will be uploaded to the website.

**43.21 Financial & Governance Matters:**

43.21.01 Payments were approved as per the schedule circulated. Proposed Cllr Bowden, seconded Cllr Gilbert. All agreed.

43.21.02 Proposed funding agreement with MHDC re land at Walnut Lodge – a draft agreement had been circulated which was between MHDC and the PC. The PC had been asked to hold funds and release funds as required for the consultation process of looking at options for land at Walnut Lodge to be used for Accommodation for later life in Clifton. No unused funds would be retained by the PC. There was discussion as to whether the PC *should* and *could* do this, and concern was raised by Cllr R. Henry that this could set a precedent for the PC undertaking this role in the future for different projects. It was also suggested by Cllr R. Henry that the Neighbourhood Plan should be reviewed and amended as required if the project progresses. Cllr Gilbert explained the work undertaken to date by the project group and that there is a need for a formal organisation to take receipt of the funding and pay invoices as required, so that funding is receipted and allocated properly. The Clerk confirmed that it is possible for the PC to undertake this role for MHDC with PC approval, however this is a significant decision and although quorate, the PC may wish to defer until other Cllrs are present as well. Cllr Bowden proposed the matter be deferred, but the spokesperson for the group (J. Wain) suggested that the matter be withdrawn, and the group explore other options re fund holding. All agreed.

Clerk: Ms Michelle Alexander, Guestwick, Suckley, Worcs WR6 5EH  
Tel: 01886 884195 Em: cliftonpc@yahoo.com

43.21.03 Friendship Club funding request – the Clerk read out the request letter and the Chairman read out additional information received. It was proposed by Cllr Bowden, seconded Cllr Gilbert that the PC donate £500.00 towards an anniversary event. The Council considered this amount too much for this type of event which was also restricted to certain residents and not open to all to attend. (The Club represents approx. 10% of residents.) Cllr Bowden then proposed a revised amount of £100.00, seconded Cllr Gilbert. (Voted carried 3:1).

#### **44.21 Parish Matters / Updates:**

44.21.01 Village Maintenance Plan – Cllr Gilbert updated re recent completed tasks including hanging baskets and planters. Some tasks still remain outstanding but are being followed up with R. Wilks. Thanks to the W.I. for work done to Derek's Garden. The Highways meeting is to be rescheduled due to ill health. R. Wilks to quote for additional mowing and replanting village green planters / repairs.

44.21.02 Tree Survey – Cllr Gilbert reported that the cost has been approved and work awaited.

44.21.03 Village Archives refurbishment – Cllr Gilbert reported that the repainting is complete, carpentry underway, and a filing cabinet has been obtained free of charge by J. Johns.

44.21.04 New pedestrian drop kerbs – the WCC notice re work at the end of Hope Lane was noted. R. Wilks also to lightly trim the Conker tree. WCC sign beneath the tree also to be relocated if possible and village hall sign to be moved as well – Cllr Bowden to progress with Highways.

44.21.05 Parish defibrillator – see democratic time. Clerk asked to look at training options and 2<sup>nd</sup> defib costs.

44.21.06 West Mercia Police Charter – the Clerk was asked to sign and return, identifying local priorities as 1. Speeding and road safety, 2. Local traffic management, 3. Rural crime.

#### **45.21 Section 106 Matters:**

45.21.01 Four Acre Field Project – land ownership matters are still to be resolved with MHDC and the Clerk is working with the Solicitor to progress this for the Council. All works currently on hold.

#### **46.21 Planning Matters:**

46.21.01 Applications for consideration: none received.

46.21.02 Notifications:

- 21/00861/AGR – Mr P Richards, Highfield House, Hope Lane, Clifton WR6 6HE – prior approval not required for purpose built grain store.
- 21/00354/FUL – New Inn, Old Road, Clifton WR6 6DR – approval for external canopy to provide covered seating area for customers.

**47.21 Strategic Planning Matters:** Cllr Gilbert will monitor and notify the Council of any matters which require attention.

#### **48.21 Highways & Facilities Matters:**

48.21.01 Lengthsman tasks – a new gate on the recreation field footpath has been arranged.

48.21.02 Road closures as circulated – current closure for Western Power in Hope Lane noted.

48.21.03 Hope Lane – development commenced and concern that there appear to be no Banksmen on the road. Cllr Bowden to notify the Developer of concerns. Also to ask not to use Manor Rd if possible for site traffic and also no site traffic during school drop off / pick up times.

48.21.04 Village bus stop – current problems with parking in the village blocking the bus stop, which may need better marking. Cllr Bowden to liaise with Highways.

**49.21 Councillors Reports & Items for Future Agendas:** no further reports.

**50.21 Correspondence received:** a letter of thanks was read out by the Clerk from St Kenelms PCC for

the funding received from the PC.

**51.21 Next meeting to be held on Thursday 2<sup>nd</sup> September 2021 at the Village Hall in line with Covid-19 restrictions and requirements.**

Meeting closed 21.10

M. Alexander

Clerk