

CLIFTON-UPON-TEME PARISH COUNCIL

Minutes of the meeting of the Parish Council held Thursday 6th January 2022
in the Village Hall commencing at 7.40pm

Present: Councillors J. Bowden (Chairman), A. Henry (Vice-Chairman), R. Henry, B. Gilbert, P. Brookes and N. Campsall.

Also present: 4 members of the public.

103.21 Apologies for absence: County Cllr D. Chambers and District Cllr C. Palethorpe.

104.21 Declarations of Interests and applications for Councillor dispensations: None.

Democratic Public Time:

- A request was received from a resident to clear the grass which is encroaching on to the pathway from Hope Lane to the BT kiosk. The Clerk agreed to ask the Lengthsman to action this.

105.21 To agree the Minutes of the meeting held 2nd December 2021 – minute 95.21 was amended regarding the Horse Chestnut tree works. Proposed Cllr Gilbert, seconded Cllr Campsall. All agreed.

106.21 Applications for Councillor Co-option / Councillor resignations: The Clerk had received permission from MHDC to co-opt a further Parish Councillor at this meeting. Further to an application being received by the Clerk, it was proposed by Cllr Bowden, seconded Cllr Brookes, that L. Merrick be co-opted. All agreed. Clerk to inform MHDC.

107.21 District & County Councillor Reports: Reports were read to the meeting and will be uploaded to the website.

108.21 Financial & Governance Matters:

108.21.01 Payments were agreed as per the schedule circulated. Proposed Cllr A. Henry, seconded Cllr R. Henry. All agreed.

108.21.02 Precept and budget 2022-23 – the draft budget and precept had been circulated by the Clerk prior to the meeting. It was proposed by Cllr R. Henry to retain the precept at £30k for the next financial year. Seconded A. Henry, all agreed. It was further proposed by Cllr Gilbert, to increase the grounds maintenance budget from £3k to £5k and that this money should be taken from the reserves/projects budget line so as not to increase overall expenditure. Seconded Cllr Brookes, all agreed. It was further proposed by Cllr A. Henry to reduce the litter picking budget from £540 to £40 as all equipment had been purchased now. The £500 should be moved into the reserves/project budget. Seconded Cllr Brookes, all agreed. Clerk to amend the budget, recirculate and upload to the website.

109.21 Parish Matters / Updates:

109.21.01 Village Maintenance Plan – Cllr Gilbert reported to the meeting that the sign outside the school has been repaired, Worcs emblems are to be added on to village signs, County Cllr funding may be required to undertake footway works, the grass verge outside Blueshot is to be monitored for vehicle damage but R. Wilks will be asked to quote for maintenance works subject to WCC Highways permission being granted. An order has been raised to resurface the bell mouth at Saxon Close. Winter Pansies have been planted in containers which will be replaced in the spring by R. Wilks.

109.21.02 Speed limit 20mph through the village – Cllr Bowden asked the Clerk to forward WCC Highways correspondence for information. The Clerk reiterated that 20mph speed limits remain unsupported by WCC Highways and that it would be difficult to achieve in the village.

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109.21.03 Archives refurbishment – Cllr Gilbert reported that electrical works are underway, the filing cabinet is in place and an A3 printer has been obtained locally via J. Johns. Some other works are to be progressed asap. Other office equipment is to be sought by Cllrs Bowden and Gilbert shortly. Cllr A. Henry suggested that the community could be asked initially to see what might be donated.

109.21.04 Pavilion CCTV – Cllrs Bowden and Gilbert are to see what exists currently and liaise with the Clerk.

109.21.05 New defibrillator – the Clerk confirmed that this should shortly be delivered.

109.21.06 Parish Council website – it was agreed that J. Johns should publish an article about the website in the next Teme Triangle to raise awareness.

110.21 Section 106 Matters: Four Acre Field (CFAF) Project – the Clerk updated the meeting regarding the Land Registry application to be made which is now almost complete – another legal statement is to be sought regarding playing field maintenance and the surveyor drawing requires minor amendment. A review of costs and project management is to be arranged asap – Cllrs Bowden, Gilbert and Campsall to attend with the Clerk. It was agreed that as the MHDC Surveyor could no longer act as Project Manager, that Cllr Campsall should take the role going forward. The Clerk will share documents etc asap and confirm updates with the MHDC Officer.

111.21 Planning Matters: 21/02244/CLE – Mr Lee Morley, New Inn Farm, Old Rd, Clifton upon Teme WR6 6DR – Certificate of lawfulness for the existing use of the mobile home known as ‘The Bungalow’ as a permanent residential dwelling. No objections raised.

112.21 Strategic Planning Matters: Cllr Gilbert will monitor and notify the Council of any matters which require attention.

113.21 Highways & Facilities Matters:

113.21.01 Lengthsman tasks – VAS by the Garage isn’t working – Clerk to report.

113.21.02 Road closure notices – road closures at Ham Bridge and Harpley were noted. It was agreed that future notices should be posted to the website and shared via social media sites, noticeboards and the shop.

114.21 Councillors Reports & Items for Future Agendas:

114.21.01 Cllr A. Henry reported that the Christmas Carols on the Green event went very well, with approx. 200 people attending. Thanks to everyone who helped organise and thanks also to District Cllr C. Palethorpe for a personal donation of £50.00 towards the event.

114.21.02 Cllr A. Henry suggested that the village hold a Platinum Jubilee event over the Bank Holiday on 2nd & 3rd June. Suggestions are welcome and volunteers will be needed but it will be a once in a lifetime opportunity to host such an event. The PC agreed that this seemed a good idea and it that Cllr A. Henry should start to look at options. A new ‘tent’ may be needed.

115.21 Correspondence received: The Public Space Protection Order consultation by MHDC regarding dog control was noted as circulated by the Clerk. J. Johns agreed to place an article on the Teme Triangle website.

116.21 Next meeting to be held on Thursday 3rd February 2022 at 7.40pm at the Village Hall.

Meeting closed 20:50

M. Alexander
Clerk