

CLIFTON UPON TEME PARISH COUNCIL

The Annual Meeting of the Parish Council will be held on Thurs 16th May 2024 at Clifton upon Teme Village Hall commencing at 7.40pm

AGENDA

1. Election of Chairman and signing of Declaration of Office.
2. To consider apologies and to approve reasons for absence.
3. To receive
 - resignations of office (if any)
 - applications for Councillor co-option (if any)
4. Election of Vice Chairman.
5. Declarations of Interests & consideration for requests for Councillor Dispensations in line with s33 of the Localism Act 2011:
6. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - To declare any Personal or Prejudicial Interests in items on the agenda and their nature.

(The meeting may be suspended at this point to allow members of the public to address the Council)

7. To note Standing Orders and consider any revisions required.
8. To note the Parish Councillor Code of Conduct.
9. To consider the Council's Schemes of Delegation and appoint members to the following roles
 - Urgent Business Committee
 - Finance Working Group
10. To review the Council's Financial Regulations, Risk Assessments and Insurance requirements *(The Council may wish to delegate this the Financial Working Group to investigate and report to the next meeting)*
 - New Model Financial Regulations 2023/4 – next agenda item adoption of regulations - Clerk
11. To appoint individual or groups of Councillors to the following PC roles -
 - Cheque / online banking signatories
 - To nominate two Councillors to attend the Worcestershire CALC Area Meeting
12. To approve the Minutes of the Parish Council Meeting held Thurs 11th April 2024 and consider any matters arising from the meeting if not itemised on this agenda.
13. District & County Councillor Reports (to be circulated via email)

Clerk: Sarah Simcock Old House Farm, Malvern Road,
Bringsty Worc WR6 5TR
Email: clerk@clifton-upon-teme-pc.org.uk

14. Financial & Governance Matters –
 - Payment schedule (to be circulated via email) – Clerk
15. Parish Matters / Updates –
 - Village Maintenance Plan update – Cllr Gilbert
 - Swift Boxes – Cllr Gilbert
 - D-Day 6/6/24 80th celebration – Clerk
16. Section 106 matters –
 - Four Acre Field project updates – Cllr Bowden
 - Pavilion extension – Cllr Bowden
 - Wildlife Garden – Cllr Gilbert
17. Planning Matters –

17.1 Applications for consideration: M/24/00490/FUL. Blue Shot, Pound Lane, Clifton Upon Teme, Worcester, WR6 6DE Variation of conditions 2 and 8 to planning permission reference M/23/00291/FUL (Variation of conditions 4, 5, 11, 12 & 18 on planning permission 21/01227/FUL - Proposed residential development of 5 dwellings) to allow for amended design.

Terrastrategic Development – Cllr Gilbert/ District Cllr Paul Cumming

17.2 Notifications:
18. Strategic Planning updates – Cllr Gilbert
19. Highway Matters –
 - Lengthsman tasks
 - Outstanding matters referred to County Cllr Chambers
 - Road and footpath closure notices (as circulated) – Camp Lane, Shelsley Beauchamp 4th June
20. Councillors Reports & Items for Future Agendas – Councillors may report on any matters not listed on this agenda and request future agenda items for consideration.